June 24, 2024

Page 4988

The Fairfield Area School Board met on Monday evening, June 24, 2024 at 7:03 p.m. in the district boardroom for a regular Board Meeting. The following members were in attendance, Mrs. Candace Ferguson-Miller, presiding; Mrs. Erica Bollinger, Mr. Matthew DeGennaro, Mr. James Fisher, Mrs. Melissa Kearchner, Mr. Tedd Sayers, and Mr. Jack Liller. Also present were Mr. Thomas Haupt, Superintendent; Mr. Aaron Taylor, Assistant to the Superintendent; Mr. Scott Wilt, Business Manager; Mrs. Nicole Steele-Zepp, Technology Coordinator; and Attorney Gareth Pahowka, Solicitor.

**Minutes**

A motion was made by Mr. Tedd Sayers to approve the minutes of the Regular Board Meeting of May 20, 2024 and the Board Study Session of June 10, 2024. Motion was seconded by Mr. Matthew DeGennaro. Motion carried (7-0) with no discussion.

**Presentations/Reports:**

The following individuals are responsible for updating the board on the current operations of their supervised areas. If you would like their full report, please follow this link:

https://www.youtube.com/playlist?list=PLEPDJP9udALGyQSlPPBEbCvcT-62mW2sY

* Superintendent
* Assistant to the Superintendent
* Business Manager
* District Technology Coordinator
* Principal’s Update

**Public Comment** **Agenda Items** –No public comments.

Mr. Haupt thanked the Board for FEA negations.

Mr. Taylor introduced two Special Ed Teachers. He noted that June 3rd and 4th will start professional development training for teachers.

Mr. Matthew DeGennaro moved to approve the new Collective Bargaining Agreement between the Fairfield Area School District and the Fairfield Education Association effective July 1, 2024 through June 30, 2028. Mr. Tedd Sayres seconded the motion. The motion carried (7-0) with no discussion.

June 24, 2024

Page 4989

Mr. Jack Liller made a motion to approve the consent agenda, items A through SS. Motion was seconded by Mr. Tedd Sayres. Motion carried (7-0) with no discussion.

**Administrative**

**Actions** A. Approved a recommendation from the administration to approve the purchase of Twig Science for K-8 instruction beginning with the 2024-2025 school year.

B. Approved the Second Step Curriculum, K-8, beginning with the 2024-2025 school year.

**Budget**  C. Approved the 2024-2025 final budget with operating expenditures of $22,800,012 and revenues adjusted from a millage of 11.5757 to a millage of 11.9958 which represents a 3.63 % increase, for revenues of $22,162,472. The difference to be funded from assigned Fund Balance.

D. Approved the bank reconciliations as presented.

E. Approved FY24 Budget Transfer numbers as presented

F. Adopted the 2024-2025 final budget with operating expenditures of $22,800,012 and revenues adjusted from a mileage of 11.5757 to a mileage of 11.9958 which represents a 3.63% increase, for revenues of $22,162472. The difference to be funded from assigned Fund Balance.

G. Approved a 3-year contract extension with ESS Northeast, LLC, to provide substitute staffing effective July 1, 2024 through June 30, 2027.

H. Approved a contract between Krise Transportation and Fairfield Area School District for field trips, athletic trips, and home-to-school transportation services for the 2024-2025 school year.

I. Approved the purchase and installation of the High School basketball hoop winches and safety straps from C.M. Eichenlaub for a cost of $29,875.

J. Approved the Sports Medicine and Medical Services Agreement between Wellspan Medical Group and Fairfield Area School District for athletic trainer services effective July 1, 2024 through June 30, 2029.

June 24, 2024

Page 4990

K. Approved a letter of agreement between TrueNorth Wellness Services and Fairfield Area School District for Student Assistance Program (SAP) School-Based Clinical Services, 1 day per week, effective June 22, 2024 through August 20, 2024.

L. Approved a letter of agreement between TrueNorth Wellness Services and Fairfield Area School District for Student Assistance Program (SAP) School-Based Clinical Services, 2 days per week, effective August 21, 2024 through June 30, 2025.

M. Approved a letter of agreement between TrueNorth Wellness Services and Fairfield Area School District for Student Assistance Program (SAP) Drug and Alcohol Liaison Services, 1 day per week, effective August 20, 2024 through August 20, 2025.

N. Approved a letter of agreement between TrueNorth Wellness Services and Fairfield Area School District for one therapist to provide Outpatient Therapy Services within the district effective August 2, 2024 through August 2, 2025.

O. Approved an Educational Consultant Agreement with Christine Denayer for speech/language services, assessments, and training effective August 21, 2024 through May 30, 2025.

P. Approved an Educational Consultant Agreement with Jamie   
Yetzer for speech/language services, assessments, and training effective August 21, 2024 through May 29, 2025.

Q. Approved an agreement between Merakey Pennsylvania and Fairfield Area School District to provide in-district therapeutic services to students with Autism and/or Emotional Disturbances, on an as needed basis, effective August 1, 2024 through July 31, 2025.

R. Approved a service agreement between New Story Schools and Fairfield Area School District to purchase educational and autistic related services described in a student’s IEP effective August 15, 2024 through August 14, 2025.

S. Approved an agreement between River Rock Academy and Fairfield Area School District to reserve a secondary pupil placement, at $150 per day; and an elementary pupil placement, $180 per day, for the 2024-2025 school year.

June 24, 2024

Page 4991

T. Approved a Request to Establish a Student Activity Fund under the name of Class of 2028.

U. Approved a Request to Close a Student Activity Fund under the name of Class of 2024. An ending fund balance of $371.69 will be donated equally to the Class of 2025, 2026, and 2027.

**Personnel** V. Approved Lacy Keller for ESY (Extended School Year) in the Elementary Autism Support Classroom throughout the summer 2024, not to exceed 60 hours of service.

W. Approved Jared Donmoyer for ESY (Extended School Year) in the Elementary Autism Support Classroom throughout the summer 2024, not to exceed 60 hours of service.

X. Approved the following part-time employees for additional summer hours in the Buildings / Grounds Department.

Shaun Denney - 10 hours or less weekly

Francesca Tomaino - 10 hours or less weekly

Deb Valentine - 10 hours or less weekly

Cary Shirley - 25 hours or less weekly

Bonnie Whitney - 25 hours or less weekly

Y. Approved to accept a resignation from John Ridge, HS Special Education Teacher, submitted May 30 and effective August 15, 2024.

Z. Approved to accept a resignation from Noel Robinson, HS Special Education Teacher, submitted May 28 and effective May 28, 2024.

AA. Approved to accept a resignation from Brandon Lingenfelter, HS Health & Physical Education Teacher, and HS Head Baseball coach, submitted June 17 and effective August 15, 2024.

BB. Approved to accept a resignation from Amy Hyder as the MS Head Girls’ Basketball Coach effective immediately.

CC. Approved to accept a resignation from Tonya Roberts as the HS Varsity Cheerleading Coach (Fall / Winter) effective immediately.

DD. Approved contracts for the following individuals as coaches for the 2024-2025 school year.

June 24, 2024

Page 4992

Matt Peck

HS Ass’t Varsity Football Coach $2,779

Amy Hyder

HS Head Varsity Girls’ Basketball Coach $3,325

Cathryn Campbell

HS Varsity Ass’t Volleyball Coach $2,506

Michael Ball

MS Head Girls’ Basketball Coach $2,779

EE. Approved a supplemental contract for Robert Olyphant as the HS Ass’t Drama Director with salary per the Collective Bargaining Agreement for the 2024-2025 school year. ($2,330)

FF. Approved the employment of Emily M. Tempel as a full-time Elementary Intervention Specialist effective August 16, 2024 with salary and benefits per the Collective Bargaining Agreement pending all certification and paperwork is complete. Bachelors - Step 3 / $58,680.

GG. Approved the employment of Victoria C. Temple as a full-time Elementary Teacher effective August 16, 2024 with salary and benefits per the Collective Bargaining Agreement pending all certification and paperwork is complete. Bachelors - Step 2 / $57,552.

HH. Approved the employment of Ashley M. Kaas as a full-time Elementary Teacher effective August 16, 2024 with salary and benefits per the Collective Bargaining Agreement pending all certification and paperwork is complete. Bachelors - Step 2 / $57,552.

II. Approved the employment of Heather E. Jones as a full-time Middle School Intervention Specialist effective August 16, 2024 with salary and benefits per the Collective Bargaining Agreement pending all certification and paperwork is complete. Masters - Step 10 / $70,166.

June 24, 2024

Page 4993

JJ. Approved the employment of Emily M. Sanders as a full-time Long-Term Substitute Elementary Special Teacher, ILS Classroom, effective August 16, 2024 through May 20, 2025 with salary and benefits per the Collective Bargaining Agreement pending all certification and paperwork is complete. Bachelors – Step 1 / $56,952.

KK. Approved the conditional employment of Bridget E. Runk as a full-time HS Special Education Teacher effective August 16, 2024 with salary and benefits per the Collective Bargaining Agreement pending all emergency certification and paperwork is complete. Masters - Step 7 / $66,029 Continued employment is contingent upon receipt of permanent certification.

LL. Approved the conditional employment of Kaydee A. Neterer as a full-time HS Special Education Teacher effective August 16, 2024 with salary and benefits per the Collective Bargaining Agreement pending all emergency certification and paperwork is complete. Bachelors - Step 1 / $56,952 Continued employment is contingent upon receipt of permanent certification.

MM. Approved the employment of Angela Smith as a part-time food services aide at $14.54 per hour, effective August 19, 2024.

NN. Approved support staff increases for the 2024-2025 fiscal year at a rate of 4.95%, effective July 1, 2024.

OO. Approved support staff health insurance premium share at a rate of 8% for the 2024-2025 fiscal year, effective July 1, 2024.

PP. Approved adopt the Superintendent’s annual performance assessment, rated as distinguished in 2023-2024, and increase his salary by 3%, effective July 1, 2024, as provided in Section 5(A)(2) of the Employment Contract.

QQ. Approved Act 93 increases for the 2024-2025 fiscal year at $3,500, effective July 1, 2024.

**Policy**  RR. Approved the revisions to Policy 339, Uncompensated leave, on a second reading.

SS. Approved the revisions to Policy 913, Non-school Organizations / Groups / Individuals on a second reading.

June 24, 2024

Page 4994

**Other Action Items:**

1. Board Treasurer Appointment

**Motion:** Appointed a treasurer for a one-year term beginning July 1, 2024 through June 30, 2025. Mr. Jack Liller made a motion to approve other action items. Motion was second by Mr. Ted Sayers. (7-0).

Background: This is a yearly request as per Pennsylvania School Code 24 PS 4-404.

**Other Discussion Items:** (No action to be taken)

A. Reassignments / Transfers –

* + Tammy Heitmuller voluntary reassignment from elementary classroom aide K-4 to elementary special education aide, ILS classroom, inclusive of a .50 per hour differential for special education, effective August 19, 2024.
  + Leann Hazlett voluntary reassignment from elementary teacher to elementary intervention specialist effective August 16, 2024.
  + Emily Solalinde-Cernas involuntary reassignment from elementary Grade 2 classroom teacher to elementary Kindergarten classroom teacher effective August 16, 2024.

**Adjournment**

All were in favor following a motion by Mr. Jack Liller and a second by Mr. Matthew DeGennaro to adjourn the Regular Board meeting at 7:13 p.m. (7-0).

**Informational items:**

A. Next Board Meeting dates:

The Board will meet for a Study Session on August 5, 2024 at 6:00 p.m. in the District Board Room.

June 24, 2024

Page 4995

B. The board met for an Executive Session on June 10, 2024 for personnel and legal matters.

C. The District received a donation of $100 from the Fairfield Lions Club to be used by the HS Chorus for their performance at the Lions Club Student of the Month Dinner.

Respectfully Submitted:

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Mrs. Candace Ferguson-Miller Mr. Scott Wilt

Board President Board Recording Secretary